



**Montessori CH**  
Internationales Ausbildungszentrum

## AMI 6–12 Montessori juhendaja koolitus Eestis

### Üldine info

Montessori pedagoogika arvestab lapse arenguvajadustega ning toetab tema loomulikku huvi õppimise ja maailma avastamise vastu. Montessori juhendaja oskab last tema arenguteel toetada ning aitab lapsel kasvada iseseisvaks, enastjuhtivaks ja -usaldavaks inimeseks. Esmakordselt on võimalik õppida 6–12 vanuseastme juhendajakoolitusel Eestis.

AMI 6–12 juhendajakoolitus valmistab ette õpetajatöoks I–II kooliastmes (6–12-aastaste lastega). Koolitus algab sissejuhatava mooduliga, mille jooksul omandatakse põhiline eelnevast – 3–6 vanuses laste õppeprogrammist ja -vahenditest. Selline ülevaade annab õpetajale oskused arvestada lapse arenguga enne kooli tulekut ning läheneda igale lapsele individuaalselt vastavalt tema oskustele ja teadmistele, mis on omandatud koolieelses eas. Sissejuhatava mooduli läbimine ei anna ettevalmistust töötada 3–6 vanuserühma lasteaias ning selle eest ei saa eraldi tunnistust.

Koolitus on tunnustatud AMI - Association Montessori Internationale poolt ning koolitusel osaleja peab tunnistuse saamiseks täitma kõik nõudmised (toodud edaspidi dokumendis). Koolituse lõpus väljastatakse AMI tunnistus, mis kehtib rahvusvaheliselt üle maailma.

**Korraldaja:** Eesti Montessori Instituut (Eesti Montessori Instituut MTÜ, reg nr 80570639)

**Koostööpartner:** Internationales Ausbildungszentrum Schweiz (Montessori CH)

**Koolitajad:** **Cordula Arana** (Šveits), **Bo Mynett** (Holland), **Outi Leiste** (Soome), järgides kõiki nõudmisi (õppesisu ja eksamid), mis on ettenähtud AMI (Association Montessori Internationale) poolt. Sissejuhatav moodul (Foundation Course) - **Vikki Taylor, Mariza Hefty**.

### Ajakava 2024–2026

Koolitus toimub moodulitena 2 aasta jooksul, moodulite ajal toimub kontaktõpe (või vajadusel *online*-õpe) ning moodulite vahepeal saab sooritada praktikat, samuti tuleb sooritada iseseisvad kirjalikud tööd koolituse aja jooksul.

Koolituspäevad on mooduli ajal reeglina tööpäevadel (E–R) kell 9.00–18.00 vahemikus, samuti tuleb arvestada sellega, et praktikat saab sooritada ainult tööpäevadel. Alljärgnevas graafikus on märgitud kõik koolituse päevad - eraldi on välja toodud ka nädalavahetuse kuupäevad ning *online*-õppe kuupäevad.

	Kuupäevad	Koolitaja	Märkused
Sissejuhatav moodul (3 nädalat)	18.11–22.11.2024 (online)	Mariza Hefty	online, 3–6 õppevahendite tutvustus
	25.11–06.12.2024	Vikki Taylor	3–6 õppevahendite tutvustus
Moodul 1	27.01–14.02.2025	Cordula Arana	



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(4 nädalat)	16.02–19.02.2025	Outi Leiste	NB! 16.02 on P
Moodul 2 (2 nädalat)	04.05–08.05.2025	Bo Mynett	NB! 4.05, 10.05, 11.05 on L ja P
	10.05–13.05.2025		
Moodul 3 (3 nädalat)	11.08–16.08.2025	Bo Mynett	NB! 16.08 on L
	18.08–29.08.2025		
Moodul 4 (3 nädalat)	11.-15.10.2025	Outi Leiste	Nb! 11.10, 12.10 on L ja P
	17.-21.10.2025	Bo Mynett	Nb! 18.10, 19.10 on L ja P
	24.-28.10.2025		Nb! 25.10, 26.10 on L ja P
Nädalavahetuse seminar	22.-23.11.2025	Outi Leiste	
Online-seminar	09.12.2025	Cordula Arana	kell 17.00-20.00
Online-seminar	13.01.2026	Cordula Arana	kell 17.00-20.00
Nädalavahetuse seminar	17.-18.01.2026	Outi Leiste	
Online-seminar	24.02.2026	Cordula Arana	kell 17.00-20.00
Moodul 5 (3 nädalat)	02.03-20.03.2026	Cordula Arana	
Moodul 6 (3 nädalat)	25.05-12.06.2026	Cordula Arana, Outi Leiste	
Online-seminar	juuli 2026	Cordula Arana, Bo Mynett	
Moodul 7 (eksamimoodul)	03.08-28.08.2026	Cordula Arana, Outi Leiste	kordamine, kirjalikud ja suulised eksamid, lõpetamine

Arvestada tuleb, et lisaks koolituspäevadele tuleb sooritada vaatlus (90 tundi) ja õpetamispraktika (120 tundi) ning teha iseseisvad kirjalikud tööd.

### Koolitusega liitumine

Koolitusega liitumiseks tuleb täita avalduse vorm ning saata digiallkirjastatult Eesti Montessori Instituuti ([info@mariamontessori.ee](mailto:info@mariamontessori.ee)). Allkirjastatud avaldusega kinnitab osaleja, et on tutvunud koolituse info ja nõuetega ning on võtnud endale kohustuse koolitus nõuetekohaselt läbida. Instituut



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vaatab läbi avalduse ning lisatud dokumendid, väljastab arve registreerimistasu ulatuses ning valmistab ette osaleja intervjuu (veebis) koolitajaga.

Avaldusega koos on vaja esitada järgmised dokumendid:

1. CV
2. haridust tõendavate dokumentide koopia või foto
3. motivatsioonikiri teemal "Miks ma soovin osaleda juhendajakoolitusel?" (kuni 1 A4)
4. kaks soovituskirja inimestelt, kes saavad kirjeldada osaleja sobivust pedagoogiliseks tööks (kuni 1 A4)
5. passipilt või portreefoto osalejast

Kõik dokumendid ja pildid esitada digitaalsel kujul, soovitavalt ühes digitaalselt allkirjastatud konteineris.

Eestis on õpetajana töötamise kvalifikatsiooninõueteks magistrikraad, õpetajakutse ning eesti keele oskus (C1 tasemel). Koolitusel osaleja peab arvestama, et need töötamiseks vajalikud nõuded tuleb täita koolituse väliselt, kui see on tööandja poolt nõutud ja tööle asumise tingimuseks. AMI 6-12 juhendajakoolitus on EHISes registreeritud kui täiskasvanute täiendõpe ning annab tunnistuse mahuka pedagoogilise täiendõppe läbimise kohta.

Registreerimise nõuded: koolitusel osalemiseks on vajalik inglise keele oskus heal tasemel, võimekus lugeda iseseisvalt võõrkeelseid tekste. Osalejalt eeldatakse positiivset suhtumist, õpimotivatsiooni ning võimekust akadeemiliselt kõrgel tasemel koolitus läbida. Eelistatult on osalejal omandatud või omandamisel magistrikraad, soovituslik on kõrgharidus. Samuti on oluline tahe positiivselt ja koostöiselt suhelda koolitajatega, teiste kaasõpilastega ja korraldajatega.

Osaleja peab arvestama, et koolitus toimub tööpäevadel (mõned õppepäevad on ka nädalavahetusel) ning kohustuslik on kohapeal osaleda vähemalt 90% ulatuses.

Osalejal on vajalik isikliku arvuti kasutamise võimalus, oskus iseseisvalt töötada ning võimekus koostada koolituse lõpetamiseks vajalikud kirjalikud albumid ja tööd.

### **Koolituse maksumus**

Maksumus: 5 500 eurot (osalejale, kelle eesti keele oskus on koolituse lõpuks vähemalt C1 tasemel), 11 000 eurot (välisosalejale, eesti keele oskuseta osalejale).

### **Koolituse toimumist toetab SA Heateo Haridusfond**



### **Registreerimistasu**

Kui oleme teie avalduse kätte saanud ja läbi vaadanud, väljastame arve registreerimistasu ulatuses (500 eurot). Vaikimisi on makse tähtjaks 7 päeva.

Koha koolitusel tagab registreerimistasu laekumine.



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### **Maksegraafik Eesti osalejale (keeleoskus vähemalt C1 tasemel)**

Koolituse eest on võimalik tasuda osamaksetena järgnevalt:

Registreerimistasu: 500 eurot

Sissejuhatava mooduli lõpus 500 eurot

1. mooduli lõpus 500 eurot

2. mooduli lõpus 800 eurot

3. mooduli lõpus 500 eurot

4. mooduli lõpus 700 eurot

5. mooduli lõpus 500 eurot

6. mooduli lõpus 1000 eurot

7. mooduli lõpus 500 eurot

**Lõppsumma** koolituse eest on 5500 EUR.

### **Maksegraafik välisosalejale ja keeleoskuseta osalejale**

Koolituse eest on võimalik tasuda osamaksetena järgnevalt:

Registreerimistasu: 500 eurot

Sissejuhatava mooduli lõpus 1300 eurot

1. mooduli lõpus 1000 eurot

2. mooduli lõpus 1300 eurot

3. mooduli lõpus 1500 eurot

4. mooduli lõpus 1400 eurot

5. mooduli lõpus 1500 eurot

6. mooduli lõpus 1500 eurot

7. mooduli lõpus 1000 eurot

**Lõppsumma** koolituse eest on 11000 EUR.

Osalustasu sisaldab AMI liikmemaksu ja eksamitasusid.

Osalustasu ei sisalda reisi- ja majutuskulusid, kohustusliku kirjanduse raamatuid ja muid kulusid seoses õppevahendite valmistamisega.

### **Koolituse nõuded**

#### **a) Osalemine**

Koolituse jooksul tuleb osaleda ja sooritada kõik vajalikud koolituse osad - loengud ja arutelud, juhendatud harjutamine instituudis, vaatlus koolides, õpetamispraktika koolides, eksamid.

Vajalik on osalemine loengutes ja juhendatud harjutamisel vähemalt 90% ulatuses. Kui osaleja puudub, on vajalik kirjalik teatamine sellest. Kui osaleja hilineb, arvestatakse seda kui puudunud tundi.

Vaatlus ja õpetamispraktika tuleb sooritada 100% ulatuses.

#### **b) Loengud**

Loengutes võetakse läbi Montessori pedagoogika teooria ning esitletakse kõiki Montessori õppevahendeid ja tegevusi. Loengud on sissejuhatuseks Montessori-alasele kirjandusele, ettevalmistus aruteludeks, õpitud sisu kordamiseks ja harjutamiseks, ettevalmistus eksamiteks.

Koolituse jooksul võetakse läbi teooria ja õppevahendid järgmistes ainealades: keel, matemaatika, geomeetria, geograafia, ajalugu, bioloogia, muusika ja kunst.

Loengutes tehakse aeg-ajalt ka juba läbitud õppekava osas teadmiste kinnistamise jaoks kordamist, enesekontrolle ja nõ harjutamist proovieksami formaadis.



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### c) Albumid

AMI koolitustel koostavad kõik osalejad omale ainealade kaupa albumid, kus on kõikide koolitusel esitletud õppevahendite kasutamise kirjeldused ja joonised. Albumid on individuaalne töö ning sinna lisatakse ainult materjalid, mida on koolituse käigus läbi võetud. Albumite aluseks ongi märkmed ja visandid, mida loengutes on õppija teinud. Albumid on suurepäraseks materjaliks, mille abil hiljem eksamiks valmistuda, mida kasutada oma töös lastega ning need annavad koolitajatele tagasisidet, et õppija on sisust ja põhimõtetest aru saanud.

Albumid võib kirjutada inglise keeles, kokkuleppel korraldajaga ka eesti keeles. Loengutes saab kasutada arvutit ning albumid tuleb vormistada ja esitada digitaalselt. Suulise eksami jaoks tuleb albumid välja printida ning eksamile kaasa võtta.

Kokku tuleb valmistada järgmised albumid: teooria, keel, matemaatika, geomeetria, geograafia, bioloogia, ajalugu, muusika ja kunst.

### d) õppevahendite valmistamine

- Koolituse jooksul tuleb õppijal valmistada 100 plakatit ja 3 ajajoont, mis on õppevahendid Montessori klassis. Teiste õppevahendite valmistamine on samuti osa koolitusest.
- Vahendeid saab teha käsitsi või kasutada koopiaid, mida on võimalik soetada. Need materjalid on autorikaitse all ning neid ei tohi edasi müüa, vaid kasutada ainult õppetöö eesmärgil ning hiljem klassis.
- Õppevahendid tuleb valmistada kokkulepitud tähtaegadeks. Koolitajad vaatavad tööd üle ning kui on vaja sisse viia parandusi või täiendusi, tuleb seda teha.

Palun tutvu ülejäänud infoga alljärgnevalt inglise keeles:

### **Books, Essays:**

There are several readings for the course:

- *By Dr. Maria Montessori:*
  - Education and Peace
  - From Childhood to Adolescence
  - The Absorbent Mind
  - The Advanced Montessori Method - Volume One
  - The Advanced Montessori Method - Volume Two
  - To Educate the Human Potential
  - Citizen of the World
- *By Mario Montessori:*
  - The Human Tendencies and Montessori Education
- The purchase of these books must be budgeted. The knowledge that has been acquired through reading these books is essential to discussions, short exams, and practical work with the materials.
- Themes on theory will have to be prepared from certain more closely described passages of literature, which will further an overall view of Montessori principles. These essays will have to be submitted in a similar way as the albums.

### **Supervised Practice**

- Attendance at supervised practice is mandatory - at least 90%.
- There are times when unsupervised practice is possible.



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- The purpose of the supervised practice is to exercise the presentation of the Montessori materials. It is important to practice the handling and presentation of each material.
- Later, during the finals and naturally during teaching practice with the children a certain aptitude and ease with the materials is required.
- From time-to-time students give presentations in the presence of the teaching staff. Afterward, these presentations will be discussed in detail.
- The time during supervised practice is not to be used to write up the albums.

#### **Observations:**

- It is important to observe the children in Montessori classes to acquire an aptitude for observing and to verify the insights of Maria Montessori. Observing means accepting the role of a guest student, who does not perform a teaching activity but is only asked to observe precisely. The focal point of the observations is the children and not the procedures of the teacher or the daily routine.

#### **Requirements:**

- It is necessary to spend at least 90 hours with the children, including break times, as far as it is possible to observe the children during that time. These observations may take three to four weeks according to the timetable of the schools concerned. It should not be less than three weeks. The whole of this time should be divided up into two sections, but neither of them lasting less than a week.
- The student should visit at least two different schools.
- In case of absence 4a applies. In case of absence, the school concerned, as well as EMI, must be informed at once. Also, if school is cancelled (e.g., heat, class outings, etc.) 4a applies accordingly.

#### **Choice of schools:**

- The course director determines the period during which the students arrange times and schools for their observations.
- Classes that are run by teachers with an AMI Elementary diploma are required.
- Observations may take place in the entire area of the languages that participants can speak, provided there are suitable classes available. Visiting an AMI-recognized class abroad, is only recommended if the student knows the language.
- If a participant owns or is already employed at a Montessori School, then their observations must take place at another school; likewise, a participant may not use their own children as their observation subjects if their children attend a Montessori School.
- The director of the course will submit a list of recommended schools. Shortly after the end of the first module (December 2024) proposals of the students have to be submitted to the Director of Training, who will then choose the schools in question. Changes need to be announced timely to the Course Director.
- The relevant paperwork will be provided to you upon enrolment on the course.

#### **Travelling and accommodation:**

- Travelling and accommodation lie within the responsibility of the student. If you would like to receive a list of possible accommodations around the course location, please contact the course office for this information.

#### **Tasks:**



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- Observations are to be dated and the running records must be timed. These records are the basis of the written reports which must be submitted by the students on a set date.
- A record sheet of the student's attendance is to be kept and signed daily by the class teacher and must be submitted together with the above-mentioned written reports on observation. It is recommended to keep a photocopy of the record sheet of attendance.
- The submitted documents will be judged according to their fulfilment of the requirements set on observations.

#### **Teaching Practice:**

- The teaching practice in the different Montessori schools allows practicing the acquired knowledge of the course.
- The focal point is the planning and presenting of materials to small groups (2-5 children) of 6- to 12-year-olds, as well as the recording of it.
- Towards the end of the teaching practice, there might be the opportunity to take over the whole class for a limited amount of time.

#### **Requirements:**

- It is required to spend at least 120 hours with children, including breaks if they involve work with children. Subject teaching, after-school programs, or when a teacher is addressing the whole classroom cannot be counted as practice teaching time.
- Depending on the schedule of the school this might run for four to five weeks. It must not be less than four weeks, though. The whole time should be split up into two sections, each of which should be at least two concurrent weeks long.
- Two different schools should be visited.
- Absence must be reported to the specific school and Estonian Montessori Institute. Also, if school is cancelled (i.e., because of heat, class excursion, etc.)

#### **Selection of schools:**

- The above-mentioned requirements and restrictions for observations, also apply to teaching practice.
- The places for practice teaching might be restricted by the trainer, so that students may be visited during their teaching practice sessions.

#### **Travel and accommodation:**

- The same applies here as for observations.

#### **Tasks:**

- The students plan their presentations based on the information given by the class teacher concerning the group of children and the time available.
- Records are to be made about the presentations with the help of the forms handed out by the trainer. These records help the student to write a report that is to be handed in at an appointed time.
- An attendance sheet will be signed by the class teacher every day and is to be handed in with the written report. It is recommended to keep a copy of the attendance sheet.
- The submitted documents are judged regarding the fulfilment of the teaching practice requirements.

#### **Visit of students at teaching practice:**

If organisationally possible, each student shall be visited once by one of the course staff during the teaching practice sessions. The results of the visit will be discussed in detail:





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- Knowledge of Montessori pedagogy and the ability to use it with the children in the classroom.
- Knowledge, attitude, and the impression given from the given presentations (language, voice, movements, clothing, attention towards the children and their needs, relationship with the children).
- Taking over other duties in the class
- Cooperation with the class teacher
- Punctuality, sense of duty, ethical integrity

The visit includes a conversation with the class teacher.

### Written Final Exams

Three final written examinations consist of one three-hour written exam regarding Montessori theory, and two two-and-one-half-hour written exams in the practical aspects of the Montessori method. For the theory portion, students select four out of seven questions to answer. The practical portion, tested over two days, requires the student to answer one of two questions for each of the six areas of study. Each question is worth 25 points and a passing grade of 50% is required for each of the two portions of the exam.

To receive a passing score, the student must answer all parts of the question; reflect an understanding of Montessori theory, and the ability to relate examples to theoretical points. The answer must include definitions of all relevant terms. All papers are read in the blind by an evaluator. Any paper failing to receive a passing grade will be read by at least one additional evaluator. Any student failing a written paper will be allowed to retake it once within 12 months of the published results.

- Participation is permitted when:
  - all the required course documents are handed in and satisfactory
  - the attendance at the lectures is not less than 90%
  - and all other requirements due are essentially fulfilled.
- The contents of the exams are taken from the albums as well as from the literature that was required to be read during the course and the essays thereof.
- The topics will be sent by AMI, Amsterdam, and will be revealed by the Director of Training at the time of the written exams.
- The exact time of the written exams will be announced by the Director of Training. Presumably, the exam will be as planned in the schedule (May and June 2026), lasting three non-consecutive days. The course staff will grade the exams, and this will be communicated to the students with the final results. The exams become the property of AMI and will stay with the Estonian Montessori Institute.

### Oral Final Exam

- Each student is required to demonstrate his or her knowledge during an Oral Examination before an examining committee from the Association Montessori Internationale. Committee members are selected from AMI Training Centres and others who are qualified Examiners by the AMI. An AMI-appointed examiner heads the examination team. A grade of 12.5 out of 25 points in each of the six areas (History, Geography, Geometry, Biology, Mathematics, and Language) is required to pass the oral examination.
- To receive a passing mark in each subject, a student must demonstrate that s/he knows:
  - How to present the concept of the material written on the slip chosen in a blind draw





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- The purposes, direct and indirect aims, and the ages of the child/ren to whom the material is presented.
- The exercises that precede the presentation, those that would follow it, and what the exercise prepares for.
- The control of error, if applicable
- Some general theory about the particular area.
- The highlights and progression of each of the subjects.

Participation is permitted, if:

- all the required course documents are handed in and satisfactory
- the attendance at the lectures is not less than 90%
- and all other requirements due are essentially fulfilled.
- The oral exam takes place at the end of the course. The exact time will be decided upon by AMI.
- The examination Board decides about the result of the exams.
- The exam takes about three and a half hours per student. The actual length is at the discretion of the examiner. In each of the six subjects: language mathematics, geometry, geography, history, and biology the student presents a material according to one of the exams slips and then answers questions from the examiner.
- It lies in the hands of the board of examiners to ask Candidates to repeat part of the exam another day. Therefore, all candidates must be available for the whole duration of the exam period.
- The content of the albums represents the content of the exams, as well as essays or discussed literature.
- The albums are presented to the examiners and remain with them until the end of the exams.
- The sequence of the examinees will be determined by the Course Director.

## **Academic Integrity**

The students must agree to the following rules of academic integrity for the duration of the course; academic dishonesty hurts the quality of the course and the accomplished work of others. Examples are:

Plagiarism:

- Nobody will knowingly use someone else's work as his/her own.
- All texts that are being handed in must be one's own work.
- Photocopies and electronic duplicates of the work of others cannot be handed in.

Cheating:

- Books, notes, and communication with others are only allowed during an examination when specifically mentioned.

Forgery:

- Sources of information are not allowed to be forged, such as attendance documents, letters, or other confirmations.
- Help with academic dishonesty:
- Nobody will intentionally or knowingly support academic dishonesty.



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- Violations of academic integrity are serious misconduct and can be punished with dismissal from the course. The course leader must investigate incidents and take appropriate disciplinary measures. The results are recorded in the student's files.

Please note well:

- Submission of unoriginal work, or that of another person, constitutes cause for immediate dismissal from the course. Both parties involved in the passing and sharing of work will be held responsible and accordingly will be accountable and subject to consequences. No inclusion of illustrations, diagrams, photographs, etc. downloaded from the Internet or obtained from a source other than course staff and guest lecturers on this training course will be permitted.
- All people who assist classmates with work for legitimate reasons (such as illness) must inform the Director of Training immediately of their assistance to avoid misunderstandings and complications.
- All people who accept assistance from other members of the class must inform the Director of Training immediately as to the source of their assistance to avoid misunderstanding and complications.

## **Progress of studies**

### **a) Conference**

- A minimum of one conference to discuss the individual student's progress will be held around the middle of the course or the director will hold periodic conferences as seen necessary.
- Each student, the director, or any other person in the course staff can ask for an additional conference at any time, which will be organized by the course staff.

### **b) Probation**

Probation can be set up for different reasons:

- Acceptance with probation because not all the application requirements were fulfilled.
- Insufficient results in the preparatory course.
- The absences amount to more than 10% of the attendance.
- More than 10% of the album material is not being handed in or has not been executed satisfactorily.
- Other course requirements are not being fulfilled, i.e., observations, teaching practice, including the written reports that go along with both.

The time of probation and the requirements to be fulfilled must be discussed and agreed upon by the director and the student; this agreement will be written out and signed by the student.

The probation is finished when the written requirements are fulfilled. This is decided by the director, who writes a written confirmation to the student.

If the probation ends and the requirements have not been fulfilled, the student will be dismissed from the course. Refunds are processed according to the refund policy.

## **Withdrawal**

A student may withdraw from the course by submitting a written letter of withdrawal to Estonian Montessori Institute. The student then receives a written confirmation for participation in the course up



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to the withdrawal date. The written confirmation does neither contain any details about lectures and other course requests, nor does it contain a grading of the work done during the course.

## **Course Completion**

### **a) Diploma**

The AMI Diploma is granted upon satisfactory completion of all the course requirements and the complete payment of the tuition.

The AMI Diploma confirms that the owner thereof has studied the principles and has practiced the theory of the Montessori pedagogy for the particular age and has passed the written and oral examination.

This Diploma does not automatically permit the owner to teach at any school without fulfilling the requirements of the state concerning teaching credentials. The holder of this diploma is not entitled or certified to train teachers.

### **b) Requirements for Certification**

The meaning of having passed, deferred, or failed the exam of an AMI course is stated in the AMI document «Requirements for Certification». This document is to be signed by the course director and the student with the application for the course.

### **c) Dismissal**

Students may be asked to discontinue their course for medical, psychological, academic, or other reasons.

## **Kontaktinfo:**

Koolituse administraator: Jaanika Mürsepp, [info@mariamontessori.ee](mailto:info@mariamontessori.ee), (+372) 508 3433 (Whatsapp)

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